AuditCo

ISO READINESS FOR GROWING MANUFACTURERS SELF ASSESMENT

BUILDING SUPPLY CHAIN TRUST

Thinking about ISO certification but not sure where you stand? This self-assessment tool is designed to help manufacturers honestly evaluate their current position against the most common ISO standards, before committing to a formal certification pathway.

HOW TO USE THIS TOOL

This is not an audit. It's a structured self-assessment to help you understand where your current operations sit relative to ISO requirements. For each area, indicate your current position using the scale below.

A Already in place, documented and followed
B In place but not consistently documented
C Informal or partially in place
D Not currently in place

Review your responses at the end of each standard section and use the guidance notes to prioritise your next steps.

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PART 1: ISO 9001 QUALITY MANAGEMENT

ISO 9001 is the world's most widely adopted quality management standard and the most common certification requirement in commercial and government procurement.

CONTEXT OF THE ORGANISATION

	A	B	C	D
We have identified the internal and external factors that affect our ability to deliver quality products and services.				
We understand the needs and expectations of our key customers and stakeholders.				
The scope of our quality management activities is defined.				

LEADERSHIP & PLANNING

	A	B	C	D
Senior leadership is visibly committed to quality, not just operationally responsible for it.				
We have a documented quality policy that is communicated to all staff.				
Quality objectives are set, measurable, and reviewed regularly.				
Risks and opportunities that could affect quality are identified and managed.				

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OPERATIONS

	A	B	C	D
• Our key production and service delivery processes are documented.				
• We have defined quality requirements for our products and services.				
• We control externally provided products and services (suppliers, subcontractors).				
• Inspection and testing activities are defined and records are maintained.				

PERFORMANCE & IMPROVEMENT

	A	B	C	D
• Customer satisfaction is monitored and reviewed.				
• Non-conforming products or services are identified, controlled, and corrected.				
• Corrective actions are documented, implemented, and verified.				
• Internal audits are conducted at planned intervals.				
• Management reviews the QMS at planned intervals.				

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PART 2: ISO 45001 WORK HEALTH & SAFETY

ISO 45001 provides the framework for managing work health and safety risks and opportunities. It is increasingly required or preferred in construction, manufacturing, mining, and government supply chains.

LEADERSHIP & WORKER PARTICIPATION

	A	B	C	D
• Senior leadership demonstrates active commitment to WHS, not just delegated responsibility.				
• Workers are consulted in WHS decisions that affect them.				
• A documented WHS policy exists and is communicated.				

HAZARD IDENTIFICATION & RISK CONTROL

	A	B	C	D
• Hazards are identified proactively through a structured process.				
• Risks are assessed and controls are implemented using a hierarchy of controls.				
• Legal and regulatory WHS requirements are identified and monitored.				
• Emergency preparedness plans are in place and tested.				

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INCIDENTS, NON-CONFORMANCES & CORRECTIVE ACTION

	A	B	C	D
• All incidents and near-misses are reported, investigated, and recorded.				
• Corrective actions address root causes, not just immediate fixes.				
• WHS performance data is reviewed at management level.				

PART 3: ISO 14001 ENVIRONMENTAL MANAGEMENT

ISO 14001 is the international standard for environmental management systems. It is increasingly relevant for manufacturers with significant waste, energy, water, or emissions footprints, and is a growing requirement in ESG-focused procurement.

	A	B	C	D
• Environmental aspects and impacts of our operations are identified and documented.				
• Legal and regulatory environmental obligations are identified and complied with.				
• Environmental objectives are set and monitored.				
• We have processes to prevent pollution and manage environmental incidents.				
• Environmental performance is reviewed at management level.				

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READING YOUR RESULTS

MOSTLY A'S	You are likely in a strong position for a gap assessment. Certification may be closer than you think.
MIX OF A'S & B'S	Good foundations exist. The focus is on documentation and consistency.
MOSTLY C'S	Significant work required but a clear pathway exists. Start with a gap assessment.
MOSTLY D'S	Systems development needed before pursuing certification. AuditCo can help you build from the ground up.

THE NEXT STEPS

The next step for most businesses is a formal gap assessment, a structured review of your current position against the relevant ISO standard, conducted by an experienced auditor.

AuditCo provides gap assessments for all major ISO standards. Call 1300 706 491 or visit auditco.com.au/manufacturing to find out more.

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